



Jennifer Tyrrell
Principal

CARL SANDBURG HIGH SCHOOL

13300 S. LaGrange Road, Orland Park, Illinois 60462
708-671-3100 d230.org/Sandburg

Dear Parent or Guardian,

If you and/or your child's healthcare provider indicate that your child has a medical diagnosis of **Seizures/Epilepsy**, effective 1/1/2020, the State of Illinois requires all school districts to request that you submit a current Seizure Action Plan completed by the treating healthcare provider for a student who seeks assistance with epilepsy-related care in a school setting. This plan will be kept in your child's health file in the School Health Services Office. This new law also requires that the Seizure Action Plan be updated each school year.

For your convenience, a blank Seizure Action Plan can be found on the following link under Important Documents (<https://www.d230.org/Page/1315>). Please bring this form to your healthcare provider to complete. The form must also be signed by the student's parent or guardian. We can also accept a Seizure Action Plan Form that is provided by your physician.

You can return the completed Seizure Action Plan in one of the following manners:

- Send to school with your student and have them bring it to the Nurse's Office
- Mail the completed plan to the school and mark it to the attention of the School Nurse
- Fax the completed form to (708) 737-7721
- Email the form to csnurse@d230.org

Thank you for your prompt attention to this important request.

Sincerely,

Diane Karamagianis, RN
Judy Kappel, RN
PEL-Certified School Nurses
Carl Sandburg High School
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Fax: 708-737-7721