

Sophomore Schedule Planning Sheet

Class of 2025

Complete this worksheet by using your teacher recommendations and Course Selection Guide <https://chsd230.eduk8.me/> to select courses for the 22-23' school year. Write the course name and codes from the GREEN sophomore course offerings sheet below.

	<u>First Semester*</u>	<u>Second Semester*</u>
O Hour <i>*Optional</i>		
Soph. English <i>Required</i>		
PE/Health <i>Required</i>	PE	Health
Math <i>Required</i>		
Science <i>Required</i>		
Lunch		
Elective		
Elective		

*Semester electives are not guaranteed to fall in the semester you select.

Alternates- You must select alternate courses that may be used in place of electives that are either not available, or do not work in your schedule. If you do not provide alternative elective courses, you are giving your counselor permission to choose alternative course/s on your behalf.

Alternate Choices

#1	#2
#3	#4

Online Course Requests- Once you complete your worksheet, enter your requests online in Skyward from **Jan. 13-30th. Skyward will close on Jan. 30th at 11:59 p.m.**

Counselor Meeting- During your counselor meeting, your counselor can answer questions and make adjustments to your online requests as needed.

Instructions:

Step One: Your counselor meeting will be held **in the Guidance Office** The date and time of your meeting is:

DATE/TIME _____

Step Two: Teacher course recommendations are in your SKYWARD PORTFOLIO If you have questions about your recommendations, speak directly with your current teachers. If appropriate, follow the waiver process on the course recommendation letter. Counselors will follow your teacher recommendations during your course selection meeting, unless a change is a level change and/or waiver is approved by the teacher and/or division chair.

Step Three: We value the important role that parent/guardian(s) play in the course selection process. Please have a discussion with parent/guardian(s) about your course choices for the 22-23' school year. Please refer to the Course Selection Guide, at <https://chsd230.eduk8.me/>, for specific information on course descriptions, pre-requisites and fees. When considering course selections, it is very important for you to research course options that will meet VJA graduation requirements, and prepare you for post-secondary opportunities.

Step Four: Circle the courses you wish to take on the back side of this form. Be careful to follow your teacher's recommendations.

Step Five: Complete the included Course Selection Worksheet. Please be sure to list **four** alternate elective courses that you would be willing to take should your first choice courses not be available.

Step Six: NEW - Jan. 13-30th Enter courses into the Student Skyward Portal. See direction for how to enter courses in Skyward at <https://www.d230.org/Page/112> & on your counselor's Google Classroom. If you need assistance with Skyward, contact the help desk at help@d230.org. **You must complete your course requests in Skyward between Jan. 13-30th.** If you do not complete your online course selection by your appointment, or if it is incomplete, your appointment will be rescheduled for a later date. If you fail to attend your meeting, your courses will be selected for you. Contact your counselor immediately if you are unable to attend your meeting.

Some students may have courses pre-entered in Skyward. Those courses are based on previous meetings with your educational team. Students may not make changes to courses already entered, but may discuss them with your teachers, team, and counselor as needed.

Step Seven: Individual Counselor Meeting-

- These meetings will be held during class time.
- You are excused from class to attend your registration meeting. Please let your teacher know in advance when your meeting is scheduled.
- At the time of your meeting please remind your teacher that you are attending your counselor registration meeting, and will return in 15 minutes.
- **Please bring this completed and signed document with you to your appointment.**