

## AMOS ALONZO STAGG HIGH SCHOOL

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Stagg.d230.org

### MARK YOUR CALENDAR! ONLINE PROCESS OPEN IN SKYWARD

June 15-July 31

#### SCHEDULE RELEASE DAY AT STAGG

Thursday, August 6th 11am-6pm

#### FRESHMEN/TRANSFER STUDENT PARENT MEETING

Tuesday, August 11th 7pm

#### FIRST DAY for FRESHMEN/TRANSFER STUDENTS

Friday, August 14th

#### FIRST DAY FOR ALL STUDENTS

Monday, August 17th

## 2020 SCHEDULE RELEASE

Complete the steps below by July 31st and your student's draft schedule will be released in the Parent Portal of Skyward on **August 5th**.

### ONLINE CONSENT AND FEE PAYMENT AVAILABLE IN SKYWARD STARTING JUNE 15

#### ONLINE CONSENT

#### FOLLOW THE STEPS BELOW TO COMPLETE THE ONLINE CONSENT PROCESS:

1. Go to [stagg.d230.org](http://stagg.d230.org), select "Skyward Student and Parent Access"
2. Login using your Parent login
3. Select **2020-2021 Consent** and complete the following:  
**Step 1—Parental Consent**  
**Step 2—Digital Learning Chromebook Agreement**  
**Step 3—Complete 2020-2021 Consent**
4. Select "Submit 2020-2021 Consent"

#### FEE PAYMENT

#### PAY STUDENT FEES USING ONE OF THE FOLLOWING METHODS:

1. **Online:** Select **Fee Management** in Skyward Family Access (*parent portal only*)
2. **Mail-In:** Use the **Mail-In Fee Payment Form** and mail check or money order post-marked by July 31
3. **In-Person:** Attend Schedule Release day on August 6th 11am—6pm

### SUBMIT REQUIRED DOCUMENTS TO THE GUIDANCE OFFICE OR HEALTH SERVICES

#### RESIDENCY

#### ANNUAL D230 REQUIREMENT FOR ALL HOUSEHOLDS

Residency documents can be scanned and sent electronically. The school's website details how to submit documents on the Guidance Dept page. The Stagg Guidance Office will schedule appointments on Tuesdays & Thursdays for new families. Call the Guidance Office at 708-974-7423 with questions specific to residency verification.

#### HEALTH RECORDS

#### FRESHMEN AND TRANSFER STUDENTS—PHYSICAL

Submit a completed physical and immunization record on the Department of Public Health Form.

#### SENIOR CLASS OF 2021—PROOF OF MENINGOCOCCAL VACCINE

All students entering 12th grade in the State of Illinois are required to show proof of having received one dose of **Meningococcal (Meningitis) conjugate** vaccine on or after their 16th birthday. If your student received a dose of meningococcal conjugate vaccine before their 16th birthday, he/she will need an additional dose.

## COMPLETE REQUIRED REGISTRATION & SUBMIT REQUIRED DOCUMENTS BY JULY 31!

Families should complete the steps on the reverse side of this document **no later than July 31**. If all steps are complete by July 31, your student's draft schedule will be released in the Parent Portal of Skyward on **August 5th** and you will NOT need to attend in-person Schedule Release day on August 6th.

**Please note the following important options available to you to meet this July 31 deadline:**

- Fee payment is available online in Skyward through **Fee Management** using Visa or MasterCard or you can mail a check to Stagg post-marked by July 31.
- The Stagg Main Office is available M-TH, 7:30 a.m.-2:30 p.m. for families that do not have access to the Internet and need to complete the online consent forms. Also consider visiting your local library for access to a computer.

## FREE LUNCH PROGRAM

District 230 uses the State of Illinois' Direct Certification process to determine families who are automatically eligible for Free Lunch. These families are receiving assistance under the Supplemental Nutrition Assistance Program (SNAP) and/or the Temporary Assistance to Needy Families (TANF). **Please note: Outstanding fees and/or fines from previous years are not covered by the waiver and must be paid in full.**

**Families Who Are Automatically Eligible for Free Lunch Will —**

- Receive notification from the District prior to the Schedule Release Day in August.
- Automatically receive a waiver of their student's 2020-2021 fees.

Families not part of the SNAP and/or TANF program, may qualify for Free Lunch. These families should complete the Fee Waiver Application & bring in the appropriate documentation to **Schedule Release on August 6th** (see below).

## WAIVER OF STUDENT FEES

Students currently eligible for Free Lunch, whose family is currently receiving aid under Article IV of the Illinois Public Aid Code or whose parent is serving in active duty or was injured or killed while serving active duty in any branch of the United States Military may qualify for a Fee Waiver.

- Fee Waiver applications are available on the District website ([www.d230.org](http://www.d230.org)) and from the Main Office.
- Print and complete BOTH documents: [Application for Fee Waiver](#) AND [Free Lunch Form](#)
- The following income documentation is required:
  - a) A current letter from the Department of Human Services on letterhead for SNAP or TANF benefits that includes a case number and names of all persons covered OR
  - b) 2019 Income Tax Returns including corresponding W2 form(s)
- The student(s) must be listed as a dependent on the 2019 Income Tax Return.
- Medical benefits only will NOT qualify for a Fee Waiver.
- Completed forms will only be accepted during Schedule Release days.
- Deadline for Fee Waiver applications after Schedule Release: 30 days from day 1 or 30 days from the transfer date.
- District 230 verifies information for 100% of those who apply for a Fee Waiver.
- If you qualified for a Fee Waiver/Free Lunch last year, you must re-apply for the new school year.

## ADDITIONAL RESOURCES

### Debit Card Food Purchases

For detailed information regarding the Student Debit Card for food purchases, log on to [stagg.d230.org](http://stagg.d230.org) and select **School Resources**, select **Food Services**, select **Revtrak**.

### Senior Parking

Seniors who need to enter the parking lottery, must register at the parking table (in the Commons) on Thursday, August 6th. Parking registration will NOT be available any other day.

### ID, Handbook, PE Uniform, Bus Route

ID cards & Handbooks will be distributed on the first day of school. PE uniforms & locks will be distributed during the first week of school. Bus routes will be posted in August to Skyward Student & Parent Access, select District Links.

### Attention Athletes!

Athletes will need to sign up for sports at [stagg.8to18.com/accounts/login](http://stagg.8to18.com/accounts/login)  
**Online registration opens mid-July.**

- A current physical (within the last 13 months) must be on file with the Athletic Office.
- Submit to the Main Office during summer business hours (7:30 a.m.—2:30 p.m.)