



Consolidated High School
District 230

Victor J. Andrew High School
9001 W. 171st Street
Tinley Park, IL 60487

My hours **are** for an **APPROVED** non-profit site.
My hours **are NOT** for a friend, family member or neighbor.
My hours **are NOT** for a profit making organization.
I did **NOT** handle money in **Any** way while completing these hours.

Paper work is due within 45 days of project completion

Service Learning Student Agreement

Return the **COMPLETED** agreement to the Service Learning Office following the service project

Please print neatly:

Student ID #: _____

Last Name: _____

First Name: _____

Home Telephone: _____

Alternate Telephone: _____

Site/Organization Name: _____

Site/Organization Address: _____

Name of contact person: _____

Telephone Number: _____ Date of Service: _____

Responsibilities/Duties: _____

Student Agreement

*I, the above student, have elected to participate in service learning at the above site. I agree to abide by the regulations and policies of this site and Consolidated High School District 230. I agree to perform to the best of my ability the tasks specified in the agreement. I agree to call the site in advance if I am detained for any reason or am unable to attend. **No electronic device usage during volunteer hours.***

Student Signature

Date

Parent Agreement

I, the parent or legal guardian of the above student, approve his or her participation at this site, and agree to lend support and encouragement to my student in the service he or she will provide for the chosen site. I accept responsibility for my student's transportation to and from the site.

The student has my permission to be transported and treated by any doctor assigned by the service site in the case of an emergency or accident.

Parent/Guardian Signature

Date

If the parent/guardian is unavailable, please notify the emergency contact person below:

Name

Telephone Number

Service Learning Project Verification

We verify that we do not have students participating in activities that would be considered unsafe for the age and/or experience of the student. (Circle One) We Do / Do Not provide comprehensive general liability insurance protecting the student when involved in the Service Learning project as stated.

The above student has completed _____ total hours of volunteer service towards his/her service learning requirement at the above site.

Site Contact Signature

Date

Service Learning Time Sheet

DATE	TIME IN	TIME OUT	HOURS FOR DAY	What I did today	STAFF SIGNATURE

***A detailed letter from the non for profit organization may be attached to this form**

Reflection

As a part of the service learning requirement, students are expected to reflect on their experience in approved projects. In the space below, provide a summary of your experience and reflect on the value of this project for yourself and the site or organization.

Project Approved by: _____

Service Learning Coordinator

Date

PENDING APPROVAL