

Dear Parent / Guardian::

Registration for the 2022-2023 school year for Victor J. Andrew High School opens on Monday, June 13th and will close on Friday, July 29th. Completion of Residency, Online Consent, Fee Payment, and Health Records (for freshman, transfer, and Class of 2022 students), are necessary in order to access student schedules on Friday, August 5th.

### **Step 1 Residency**

- District 230 now uses CLEAR, a third-party program that reviews public records and determines if a student's residency is valid to attend VJA. Many families have already completed this step. If you received confirmation that your residency information has been approved, please move on to Step 2 below.
- Families still in need of completing annual residency received an email notification which included [this link to the Annual Proof of Residency](#). If you received an email notifying you that this step is incomplete, please click the link and upload the necessary information. *If you need assistance with Residency, please contact the Guidance Department at (708) 342-5821.*

***For Steps 2 (Consent) and 3 (Fees), you will need to login to Skyward. Please go to [andrew.d230.org](https://lf.d230.org), locate the SKYWARD link, and use your Skyward login and password:***

### **Step 2 Online Consent**

- Log into your [Skyward Parent account](#) and click "Consent." Please note that you must click "Submit" at the bottom of each screen/step. Be sure to click "Submit 2022-23 Consent" to complete the process. *If you need assistance, please contact Lisa Fabian at 708-342-5998 or [lfabian@d230.org](mailto:lfabian@d230.org).*

### **Step 3 Fees Due**

- From your [Skyward Parent account](#), click on "Fee Management" to pay your fees. *If you have questions, please contact our Cashier at (708) 342-5870 or [mmaciulewicz@d230.org](mailto:mmaciulewicz@d230.org).* Information on fee waivers and Free Lunch for qualifying families can be found [here](#).

### **Step 4 Health Forms**

- Health Form submission is for Freshman, Transfer, and Class of 2023 students ONLY. Please submit the Health Forms described below using the following link: <https://lf.d230.org/Forms/K4zd9>. Blank forms can be found at this link as well.
  - **Freshman/Transfer Students**
    - Emergency Information Sheet
    - Child Health Exam form (general physical exam) with Immunizations
    - Dental Exam
  - **Class of 2023**
    - Proof of Meningococcal Conjugate Vaccine (MCV) is an Illinois requirement for all 12th grade students.

- **Note:** Do NOT upload sports physicals at the above links, as the Athletic Office does not have access to this link and they will NOT get the form.
- *If you have questions, please email the Health Office staff at [vjanurse@d230.org](mailto:vjanurse@d230.org).*

Looking for additional information about the start of the school year? [CLICK HERE](#) for other resources you may find useful, including information on fee waivers, the purchase of novels, and assistance with navigating Skyward.

Have general questions? EMAIL us at [AndrewSRD@d230.org](mailto:AndrewSRD@d230.org)

Go T-Bolts!