

# Victor J. Andrew High School

## Reopening Plan Guide



***This handbook will be updated as guidance from the Illinois State Board of Education (ISBE), Illinois Department of Public Health (IDPH) and Centers for Disease Control (CDC) evolves and as District 230 and Victor J Andrew High School plans are further developed.***



Within the fully remote option, students will follow their class schedule virtually. It is important to note that within this model, students will attend class through a live connection to class. Attendance will be taken daily for each class period and grading procedures will be the same as those implemented for students participating in the blended onsite / remote option.

### **Adaptive Pause**

If the situation within the state or region raises to the point of concern, the district may institute a two week adaptive pause in on site instruction. The factors that go into this decision are local positivity rates, numbers of active cases in our region, high student absenteeism (of those who are hybrid learners), or unsustainable staffing due to high numbers of certified staff regularly absent. The pause is designed as a “reset” and intended to allow for those circumstances to naturally decline.

### **Blended Onsite / Remote**

The Blended Onsite/Remote plan comprises Stage 2 and Stage 3 of the D230Proud Reopening Plan. This model blends the use of BOTH Onsite and Remote Learning experiences for students. These 2 stages divide student attendance to reduce the overall number of individuals in the school but still provide both direct instruction and remote instruction simultaneously. Stage 2 will have 25% of the students in the school on a rotating basis, with all students attending school onsite one day a week. Stage 3 transitions to 50% of the students attending onsite, with all students attending school twice a week. Those students who are in the school building will follow their class schedules in a traditional manner, moving class to class. Those who are remote will follow their schedules, attend classes with their onsite classmates virtually, at the same time. Therefore, students at home will attend and participate in all of their classes following the same schedule as those attending in person.

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## **Rotating Schedule**

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Within Stage 1, all students are in remote learning platforms. The bell schedule will be adhered to, and students will attend every class period according to the bell schedule. The exceptions are for study hall or lunches. Students who are not in their class will be marked absent. This portion of the model is learning synchronously, or simultaneously, with the teacher and students together. This is distinctly different from the model from the spring of 2020.

Within Stages 2 and 3 of the D230Proud Reopening Plan, Andrew students are divided into four groups based on alphabetical split. In Stage 2, each group will have one day of live instruction, while the remainder of the week will be remote. In Stage 3, two groups are combined to make up roughly 50% of the school and attend two days live and two days remotely. Within both Stages 2 and 3, Wednesday will be remote. On Wednesdays all students will follow their class schedules remotely and participate in synchronous learning.

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## **Student Assignment to Groups A, B, C, and D**

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Each student is assigned to one of four groups - A, B, C & D. Siblings were scheduled into the same group and attended on the same day. This to make sure all classes remain as close as possible to 15 or less until we

reach Stage 4. Families were scheduled together, if siblings have different last names which would naturally place them in different groups, please notify Ms. Abir Othman ([aothman@d230.org](mailto:aothman@d230.org)) to request a change.

- Group A - Last Name A - D
- Group B - Last Name E - L
- Group C - Last Name M - R
- Group D - Last Name S - Z

## D230PROUD Stages 2 & 3

In Stages 2 & 3, students will be assigned to an A, B, C, or D Schedule that will rotate between onsite and remote. The Schedule will be based on the student’s last name. Wednesdays will be Remote for all students and staff.

### Stage 2 Schedule

In Stage 2, Students will be divided into four groups – A, B, C, and D. There will be approximately 25% of the student enrollment in each group. Each group will be onsite one day per week – Monday, Tuesday, Thursday, or Friday. On Wednesdays, all students will attend classes online on the regular class schedule.

MON	TUE	WED	THU	FRI
A onsite	B onsite	ALL REMOTE	C onsite	D onsite
B, C, & D Remote	A, C, & D Remote		A, B, & D Remote	A, B, & C Remote

### Stage 3 Schedule

In Stage 3, Schedules A & B will be onsite on Monday and Tuesday, and Schedules C & D will be onsite on Thursday and Friday. There will be approximately 50% of students onsite at a time. On Wednesdays, all students will attend classes online on the regular class schedule.

MON	TUE	WED	THU	FRI
A & B onsite	A & B onsite	ALL REMOTE	C & D onsite	C & D onsite
C & D Remote	C & D Remote		A & B Remote	A & B Remote

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## Modification in Student Declaration

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As a result of the pandemic, long-term planning is an incredibly challenging thing to do for your student and family. Therefore, we have a process in place for families to alter their choice between Hybrid or Remote. The process is essentially a timeline that allows for a family, based on whatever changes in life circumstances, to alter their choice.

The following process will be established for the duration of the second semester (20-21).

### ***Fully Remote to Blended***

Should circumstances change, you may resubmit the **SURVEY** following the request/start timeline below. Once your request has been processed, you will be contacted with your student's return to hybrid start date. Thank you for your understanding of the processing timeline below so that we may plan and implement safety protocols. Please do NOT send your student to school until being contacted directly by the school with the date of return.

The following calendar for approval will be adhered to:

<b>Request Deadline</b> *Must be submitted by 11:59 pm on date listed	<b>Start Date</b>
December 18th*	January 11th (first AB day)
February 16th*	February 22nd
March 15th*	March 29th (due to spring break March 22-26)
April 19th*	April 26th

### ***Blended to Fully Remote***

Should circumstances change, you may resubmit the **SURVEY** designating Remote Learning Only. Your request will be processed within two school days, and you will be contacted to confirm the change. If you need further support please reach out directly to your student's counselor.

Depending on hybrid participation, the school may invite families who are declared as hybrid to attend four days per week. These are students who are identified as academically or emotionally struggling as a result of the hybrid learning platform. These students will be identified by the Guidance, and the invitation will be initiated by the school. The duration of allowing for four days of instruction will be based on the chart above (ie, four day students will only be guaranteed to attend until Feb 22nd, but may be extended depending on trends of families choosing hybrid from remote).

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## Bell Schedule

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The bell schedule applies to ALL STAGES of the reopening plan, except Stage 4. Beginning January 11th, Advisory will return to its slot between 1st and 3rd period. The building will be providing a black/gold schedule. Generally, Advisories will meet during Mondays and Intervention/Enrichment will occur Tuesday, Thursday and Friday. If students are remote, assuming they are not required to attend an intervention, they may opt to register in Skyward Arena scheduler and not opt into an intervention/enrichment.

Passing periods are also shortened to encourage students to go directly to class and not congregate in hallways. Student attendance on Wednesdays starts at 10:04am, as there is no zero hour or advisory on Wednesdays. Zero hour class periods are 44 minutes in length on Monday, Tuesday, Thursday, and Friday to account for not having class on Wednesday.

### BELL SCHEDULE

<u>Period</u>	<u>Times</u>
0	8:35 a.m. – 9:19 a.m.
1	9:30 a.m. – 10:05 a.m.
2/Advisory	10:10 a.m. – 10:39 a.m.
3	10:44 a.m. – 11:19 a.m.
4A	11:24 a.m. – 11:43 a.m.
4B	11:47 a.m. – 12:06 p.m.
5A	12:11 p.m. – 12:30 p.m.
5B	12:34 p.m. – 12:53 p.m.
6A	12:58 p.m. – 1:17 p.m.
6B	1:21 p.m. – 1:40 p.m.
7	1:45 p.m. – 2:20 p.m.
8	2:25 p.m. – 3:00 p.m.

### LATE START BELL SCHEDULE

<u>Period</u>	<u>Times</u>
No "0" hour on Wednesdays	
1	10:04 a.m. – 10:39 a.m.
Advisory – no Advisory on Wednesdays	
3	10:44 a.m. – 11:19 a.m.
4A	11:24 a.m. – 11:43 a.m.
4B	11:47 a.m. – 12:06 p.m.
5B	12:11 p.m. – 12:30 p.m.
5B	12:34 p.m. – 12:53 p.m.
6A	12:58 p.m. – 1:17 p.m.
6B	1:21 p.m. – 1:40 p.m.
7	1:45 p.m. – 2:20 p.m.
8	2:25 p.m. – 3:00 p.m.

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## Self Certification and School Arrival

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In accordance with latest IDPH guidelines, all students who are on campus (in person) are required to first successfully complete the Self Certification "Skyward Health Screener" using Skyward each day before physically coming onto school grounds.

Students must respond to the prompts in Skyward and will receive a green check if they are symptom free (symptoms are listed below). A green check signifies to staff that a student is allowed to be on campus during school and participate in after school activities. If students do not pass the symptom screening, students should not come to school. In this instance, parents should notify the attendance office that their student will not be in attendance.

If a student is in COVID protocol, the school will mark the student's health screener to "not passing." This is a safety guard for a student who may still be considered as not medically cleared or in need to complete a quarantine. If there is a default, no pass, in error, parents should contact the Dean's Office prior to the school

day.

If a student arrives at school without having completed the Self Certification, the parent will be contacted, the student will be asked to fill out the Self Certification, and the student's temperature will be taken. If the student does not pass the Self Certification or has a temperature, he/she will be sent home or the parent will be requested to pick up.

According to the latest IDPH/CDC guidance, COVID-19 related-symptoms include:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

### Transportation

- All students have been issued a bus route. In Stage 2 and 3, we estimate each bus will have 25 or less students on each bus (almost 50% less than the IDPH school bus guidelines). Students will be seated from back to front and sit in individual seats. Masks must be worn while on the bus. Students must provide symptom screening prior to entering the bus.
- Families may elect to drop off and pick up their students. In Stage 2, ANY student with access to a car may drive and park at VJA. The student lot is in the south lot adjacent to the stadium. In Stage 3, ALL JUNIORS AND SENIORS may drive and park at VJA. While in Stage 2 and Stage 3, VJA will not charge for parking. In Stage 4, we will resume senior priority parking and charges will be prorated.
- Access to bus route information can be found [here](#)

Students taking the bus are required to show their bus driver their Self Certification (green check) prior to boarding the bus. Students who have not successfully completed the Self Certification will not be allowed to board their bus.

Students walking, being dropped off, and driving will have to show the green check mark in Skyward when entering the building. All students are required to wear a mask to enter. Entering the building should occur at the following locations:

- Bus Riders - Buses will drop students off on the north drive by the thunderbolt statue (N4 and N6)
- Student Drivers - S1 (Drivers Ed Entrance) & South Main Entrance
- Walkers- N4 on the north side of the building (thunderbolt statue) and South Main Entrance
- Drop-offs - Commons/Cafeteria door

\*Please note, car drop-offs will not be allowed on the north drive during Stage 2 and Stage 3 of the District 230 Return to School Plan.

## Learning At Home Recommendations

The following recommendations are provided by the Illinois School Board of Education. Our mission, our being student, caregiver, and school, is to be accountable for both academic progress and emotional health - in addition to physical health. These often can be competing interests and lack objective definitions. The most important things we have are - Compassion, Communication, and Concern for others.

Remember, our teachers and support staff are struggling with this pandemic. Keep us accountable with remembering your son or daughter is your "prized possession". Please read the following recommendations as you help us navigate this redesigned school.

### Student Responsibilities

- Academic
  - Commit to and engage in this reimagined educational environment. Approach it with a willingness to develop new habits and techniques for studying material.
  - Maintain the quality of work that is expected and produced in traditional classroom settings.
  - Complete assignments and assessments in a timely fashion.
  - Complete assignments with integrity and academic honesty.
- Behavioral
  - Be on time and mentally present for live remote sessions. Do not leave class early or engage in non-academic activities while in class.
  - Interact with instructors and peers appropriately, as if you are in school.
  - Continue taking safety measures to protect the health of fellow students and staff.
- Social-Emotional
  - Be flexible and understanding as instructors navigate this new territory. Practice this understanding with your peers as well and recognize struggles they may be facing during this time.
  - Understand that your voice is valuable in this process and that you should share your feedback. Reach out to instructors with questions or concerns.
  - Monitor your personal screen time, exercise and eating habits, and sleep schedule to maintain your physical health.

### Caregiver Responsibilities

- Academic
  - Keep open communication with instructors and students.
  - Encourage or expect your student to engage with instructors and the school daily.
  - Check in with your student daily for school updates.
  - Develop a routine and expectations for your student regarding sleep habits, work space, and work time.
- Social-Emotional
  - Encourage your student to advocate for himself/herself.
  - Stay aware of your student's workload, participation, and academic responsibilities. Be mindful of your student's mental, physical, and emotional wellness, and share concerns with their counselor or instructor.
  - Monitor your student's job/work hours and encourage healthy working habits and balance.

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## **Social & Emotional / PPS Supports & Services**

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Advisory has been moved to the start of the day in order to provide the opportunity for advisory teachers to check in processes to check in with students, monitor students' emotional well-being, get academic updates, and share pertinent information.

### **Andrew Counselors**

Counselors are available to help with anything related to supporting students, academic progress, graduation requirements, course selection, and post-secondary planning. Parents/Students can locate their counselor's name in Skyward under "Advisor." For a complete listing of Counselors, see the VJA Student Services Team link below.

### **Andrew Social Workers**

Social Workers are available to help students with social/emotional needs including but not limited to anxiety, depression, panic disorder and grief. Social Workers are listed below:

- Kim Gierhahn [kgierhahn@d230.org](mailto:kgierhahn@d230.org)
- Melissa Hernandez [mhernandez@d230.org](mailto:mhernandez@d230.org)
- Anne Nixon-Hammoudeh - PALS & ULTIMA students only [anixonhammoudeh@d230.org](mailto:anixonhammoudeh@d230.org)

### **VJA Student Services Team**

[LINK](#)

### **Community Resource List**

[LINK](#)

### **Other Social/Emotional & Student Support Resources**

[LINK](#)

### **Local Food Bank Information**

[Greater Chicago Food Depository](#)

### **CDC and IDPH Information**

[Illinois Department of Public Health - FAQs](#)

[Center for Disease Control regarding Mental Health and Coping with COVID-19](#)

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## **PPE & Physical Distancing**

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### **Face Masks**

Guidance from the Illinois Department of Public Health requires that cloth face masks **MUST** be used/worn appropriately at all times while on campus and on the bus.

### **Social Distancing**

Students should maintain six feet of social distance where reasonable in the hallways and common areas.

## Classrooms

As we organize our classrooms, we are confident in the following:

- Classrooms that maintain a class maximum of 12 students or fewer will be able to maintain proper social distancing of six feet or greater.
- Classrooms that have more than 12 students will have these considerations:
  - Based on square footage, some rooms will accommodate more than 12 students while maintaining social distancing minimum standards.
  - Some classrooms will be moved to different locations where safe social distancing can take place.
  - In very few classrooms, it will not always be possible to maintain social distancing minimum standards. In these rooms, seating will be carefully arranged and regularly monitored for reduction in close contact scenarios. Should we have close contact scenarios in any of these rooms, only individuals who are deemed to be in close contact with a COVID-19 positive or probable individual will be quarantined, as opposed to quarantining the entire room, as is the practice in many schools.

## Lunch Periods

In lunch periods, all lunch spaces are able to accommodate six feet of social distance between students. When outdoors, we are closely monitoring social distancing to avoid close contact situations.

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# **Deans' Office**

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## Student ID & Lanyard

All students are required to wear their ID on a school provided lanyard at all times during Stages 2 and 3. This is a new safety protocol due to the fact students are wearing masks and cannot be identified otherwise. Students who come to school without their ID/lanyard will be given temporary identification for the day.

## Attendance Protocols

Students are required to attend all scheduled classes, in all stages. Attendance will be taken by teachers at the start of every class period.

Students choosing for in person/hybrid instruction should be attending in person on designated days. If students are not planning to attend on campus on a regular basis, VJA will request the family to consider electing for remote instruction.

If your son or daughter will be absent for any reason, please call the attendance office at 708/342-5895. This includes if a student who has elected hybrid is not planning to attend in person, but attends from home. These families must call and notify the school that the student will not be in school that day.

If your son or daughter will not be in attendance because of illness, please read the Nurses' Office Protocols listed below. Students with technology-related issues preventing attendance should contact [help@d230.org](mailto:help@d230.org).

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# Nurses' Office

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## **Contact Information:**

Nurses' Office Phone: 708-342-5859

School Nurse Name: Teri Shiley, MA, BSN, RN

School Nurse Email: [tshiley@d230.org](mailto:tshiley@d230.org)

## **Nurses' Office Protocols & Reporting**

Nurses' Office protocols are based on guidance from multiple health agencies, including the Illinois Department of Public Health (IDPH) and the Cook County Department of Public Health (CCDPH). These agencies send updated guidance regularly so anything listed below is subject to change.

**COVID-Positive Reporting:** If your son or daughter has tested positive for COVID-19, click on the link below (you do not need to call the Attendance or Nurses' Office):

<https://forms.gle/cakiAE49kzJssXCR9>

**Close Contact Reporting:** If your son or daughter has been in close contact with an individual who tested positive for COVID-19, click on the link below (you do not need to call the Attendance or Nurses' Office):

<https://forms.gle/22yQTALViYMAXBcG7>

**Symptomatic:** If your son or daughter is not feeling well and will not be in attendance but has not tested positive for COVID-19 or been in close contact with an individual who has tested positive for COVID-19, please call the attendance office at 708-342-5895. When calling, be prepared to answer some questions about your child's reason for being absent, including questions about symptoms, COVID-19 testing and results, and exposure to people who have tested positive for COVID-19. If your child is not displaying one or more COVID-19 related symptoms, has not been diagnosed with COVID-19, and has not been exposed to COVID-19, the Attendance Office will follow typical protocols in partnership with the Nurses' Office. If your child is displaying any symptoms related to COVID-19, has been diagnosed with COVID-19, or has been exposed to COVID-19, he/she will be advised to stay home until they have met the Return to School Criteria listed below before returning to school. Testing for COVID-19 is recommended.

**If your child is not feeling well while at school**, they should ask their teacher to see the School Nurse. The student will go to the newly designated Isolation Room (Room 115). When a student is being seen in the Isolation Room, the School Nurse or CNA will:

1. Scan the student's temperature
2. Ask the student for a list of specific symptoms that they are experiencing by using the CDC/IDPH Checklist
3. Ask the student if he/she has been tested positive for COVID-19
4. Ask the student if he/she has been exposed to anyone known to have been diagnosed with COVID-19
5. Contact the student's parent and/or guardian

If school health personnel believe that the student has COVID-19 related symptoms, they will call the parent or guardian to pick up their child immediately. The student will wait in the Isolation Room until they are picked up. This room is staffed to ensure that all students have privacy, are following safety guidelines, and have immediate help if they need assistance. School health personnel will give directions to parents who are

to pick up their child due to illness. Testing for COVID-19 is recommended. Students must meet the Return to School Criteria listed below before returning to school.

### **Return To School Criteria**

Return to school criteria is based on Guidance from the Illinois Department of Public Health (IDPH) and the Cook County Department of Public Health (CCDPH). Here is the latest school guidance from IDPH:

<https://www.isbe.net/Documents/IDPH-COVID19-Exclusion-Decison-Tree.pdf>

### **Students who test positive for COVID-19:**

Per the IDPH, any student who tested positive for COVID-19, who has not previously tested positive for COVID-19 within the last 90 days, should not return to school until they meet the following criteria to return\*:

1. Isolate at home for at least 10 calendar days from the onset of symptoms; **AND**
2. Be fever free for 24 hours without fever reducing medications; **AND**
3. Have improvement of symptoms.
4. Follow [IDPH quarantine guidelines](#);
5. \*Contact the Nurses' Office before planning to return to school as a letter from the Cook County of Public Health may be required.
6. Note that the school is required to report any student or staff member who has tested positive for COVID-19, and has been on campus, to the CCDPH.

### **Students who are/were deemed to be in close contact to a confirmed or probable COVID-19 case:**

"Close contact" is defined as being within 6 feet or less for 15 minutes or longer with an individual who has tested positive for COVID-19. Per the IDPH, any student who has been in close contact with a confirmed or probable COVID-19 case should not return to school until they meet the following criteria to return\*:

1. IDPH allows individuals who have been COVID positive within 90 days of close contact with an individual to be exempt from quarantine.
2. If not, 10 days must pass after the last exposure to the COVID positive or COVID probable individual unless a different date has been communicated through the CCDPH; **AND**
3. If COVID-19 illness develops, use the guidance listed under "Students who test positive for COVID-19" OR "Students who are/were symptomatic for COVID-19."
4. \*Contact the Nurses' Office before planning to return to school.
5. Note that the school is required to report any student or staff member who is deemed to have been in close contact with a person who has tested positive for COVID-19, and has been on campus, to the CCDPH.

### **Students who are/were symptomatic for COVID-19:**

Per the IDPH, any student who is displaying symptoms related to COVID-19 should not return to school until they meet the following criteria to return\*:

1. 10 days must pass after symptoms first appeared; **AND**
2. 24 hours must elapse from the resolution of fever without fever-reducing medication; **AND**
3. The parent/guardian must provide a letter to the School Nurse stating that the student and/or household contacts are not feverish and have improved symptoms; **OR**
4. Receive a negative result from a COVID-19 RT-PCR type test and be able to produce documentation indicating the negative result; **OR**
5. Provide a healthcare provider's note stating that symptoms were due to an alternative diagnosis **AND** that there is no clinical suspicion for a COVID-19 infection.
6. \*Contact the Nurses' Office before planning to return to school.

**\*Before any student returns to school after being absent due to a positive COVID-19 result, close contact, or COVID-19 related symptoms, the parent/guardian must first call the Nurses' Office at 708-342-5858.** At this

time, the School Nurse will ask questions about symptoms, exposure, and possible test results. The School Nurse may at any time request medical documentation, including a release from isolation or release from a quarantine letter from the CCDPH. If the School Nurse believes that the pertinent criteria listed above has been met and the student is symptom-free, the School Nurse will give the parent the earliest date at which the student is allowed to physically return to school.

### **Attending School Remotely While Absent**

Health permitting, students are encouraged to attend classes remotely while home due to illness. If illness prevents a student from attending classes remotely, the parent or student is responsible for contacting teachers for any missing assignments or work.

### **Travel Guidance and Restrictions**

For students attending in person or participating in afterschool programs, we strongly discourage travel outside of Illinois. Families must comply with the Cook County Department of Public Health (CCDPH) travel restrictions, which recommends a 14-day quarantine for persons entering suburban Cook County after visiting another state or country for a period of 24 hours or longer. Click the link below for CCDPH travel guidance.

<https://cookcountypublichealth.org/communicable-diseases/covid-19/covid-19-travel-guidance/>

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## **Facility**

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### **Hallway**

- All hallways are two way hallways. A middle line was added to all hallways and students, during passing periods, are required to remain on the right side of the hallway. This is to avoid student close contact.
- Staircases are marked for up or down only.
  - ◆ When we return to Stage 4, this will no longer be necessary.
- **Lockers- all students will be allowed to access their assigned hallway lockers to store jackets while at school. Students will only be allowed to access hallway lockers at the beginning and end of the day. Access to hallway lockers during the day is not allowed.**

### **Water Fountains**

- Water fountains are not accessible.
- Water bottle fill stations are available. Students are encouraged to bring personal water bottles.

### **Bathrooms**

- The number of students are limited in the bathrooms. Adjustments were made to the bathrooms to maximize social distancing. If no stalls are available, students must wait in the hallways, six feet apart.
- **Masks MUST remain on when in the bathrooms to ensure safety standards for all individuals.**

### **Hand Sanitizer Stations**

- Hand sanitizer stations have increased substantially in the hallways and common areas.
- Personal hand sanitizer is recommended for all students.

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## **Food Service / Cafeteria**

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- Lunch protocols are substantially adjusted during Stage 2 and Stage 3.
- Students are assigned to a lunch area that they MUST go to in order to eat. Some areas are split based on grade level and the ability to keep all spaces below the required number of individuals, including staff. Each zone correlates to an outdoor area - please note that outdoor seating is limited.
- In Stage 3, freshman and sophomores will go to a study hall during the A or B schedule. The study halls will use two locations in the Performing Arts Center.
- Food service is limited, and only prepackaged items are available for purchase.
- Transactions must be cashless. Only parents can add money to a student's account in the FAMILY ACCESS VIEW: When you log into Skyward as Family Access, you will see on the left side column a list of options. Go to "Food Service" and click to see your child's account balance and purchases, review the day's menu, and add funds to your student's account.
- Lines will adhere to social distancing guidelines.

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## Lab-Based Courses

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Our teachers are working to provide an additional layer of engaging learning experiences for in person students. In order to provide an engaging and safe lab-based experience, we are doing the following for the students:

- Our staff has increased the number of teacher lead demonstrations over the number of lab experiences.
- To reduce the amount of potential close contact we have reduced the lab group size to two students.
- If your student does not feel comfortable working with a partner, please communicate that with the teacher so that accommodations can be made.
- During a lab experience in which we cannot meet the six feet social distance, per the IDPH guidelines, the students that are working together are facing the same direction instead of facing each other in the same way that student desks are arranged in the classroom.
- Students are instructed to wash their hands or use hand sanitizer prior to engaging in our lab activities and using supplies or equipment.
- VJA is providing additional lab supplies for each lab experience so that the students will not have to share lab equipment.
- Once a lab is completed, the students have access to be able to wash their hands again and/or use the provided hand sanitizer in the classroom.

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## Physical Education

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The structure of physical education courses and curriculum has been adjusted while in Stages 2 and 3 of the D230Proud reopening plan. Students and teachers will collaborate on intentional goals for students to improve and maintain their overall health and wellness. Through wearable fitness technology, prescribed workouts, fitness tracking apps, and reflective assignments, students will understand the importance of their personal wellness through weekly reflections.

The following protocols are to be followed:

- Students will not utilize locker rooms
- Students will not change for physical education. Gym shoes are encouraged while in class.
- On in person instruction days, students will participate in a combination of mask breaks (outside), walking, light exercise, and mindfulness. Please dress appropriately for weather when going outside.
- Students will be able to participate in low risk activities (ie. pickleball) if they choose. Proper cleaning protocols will be in place for all equipment.

**For questions regarding Physical Education, contact Mr. Matt Fish, Division Chair for Physical Education, Health and Driver Education at [mfish@d230.org](mailto:mfish@d230.org).**

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## Driver Education

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Within Stages 2 and 3 of the D230 plan, students will receive all classroom instruction in a “blended or remote setting”. All classroom instruction is being done remotely via Canvas or Google Classroom. Lessons are aligned to state standards and adhere to ISBE/IDPH State Guidelines.

Students will receive their behind the wheel hours when they are “in person” with the same teacher. Stage 2 and Stage 3 timelines will determine the amount of clock hours behind the wheel students will receive. We will reevaluate the amount of behind the wheel on a quarterly basis to determine if students are going to reach their “required 6 hours BTW”. If students are not on track to complete their mandatory 6 hours behind the wheel instruction, staff and district officials will determine other times to complete these.

### Behind the Wheel Safety Protocols:

- Two (2) students in each car with an instructor (6 students per hour)
- Students and teachers are required to wear masks
- Car surfaces are sanitized after each driver
- Windows down as much as possible
- Log kept recording cleaning and student drivers to be able to trace which students drive in each car

If Stage 4 opens up during the semester, D230 will reevaluate the hours of classroom instruction being delivered in face to face setting.

### Permitting Student Drivers:

The permitting process has been designed to support students enrolled in driver education in completing the permitting process as fast as possible so that they can move through behind the wheel component of semester one driver education. The components of the permitting process are: permit application, vision test,

permit test and submission of check and signed application. In order to drive BTW, students must have their permit. Packets have been distributed with permitting information to all students.

**For questions regarding Driver Education, contact Mr. Matt Fish, Division Chair for Physical Education, Health and Driver Education at [mfish@d230.org](mailto:mfish@d230.org)**

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## **Co-Curricular Activities / Athletics**

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D230 acknowledges that student involvement in after school activities is an essential part of their experience. Throughout the four stages, opportunities to engage in these programs will be maintained. However, it will be an ongoing process to determine viability of programs based on social distancing constraints.

Activities:

- All activities will shift to a virtual platform as much as reasonable
- Programs that cannot shift to a virtual platform will be modified as appropriate.
- Programs that require on site participation will be approved based on plans submitted to the Assistant Principal of Student Activities.
- IHSA or competition based competitive activities will adhere to all rules and expectations.
- Transportation to campus on remote days is currently being reviewed. However, students that have access to cars may drive to campus on remote days as needed.
- Prior to every meeting, students must provide the Symptom Checklist to coaches via the Skyward App

Athletics:

- The IHSA has reorganized seasons based on the National Federation of High Schools (NFHS) and IDPH guidelines.
- D230 will be participating in the athletics program while adhering to IHSA guidelines.
- IHSA guidelines are available at <https://www.ihsa.org/Resources/COVID-19>
- Students will need a physical on file prior to participation
- Locker rooms may be used for certain activities, however, students will not be allowed to shower before or after practices. Students learning remotely, were reasonable, must come "ready to play"
- Prior to every practice and competition, students must provide the Symptom Checklist to coaches via the Skyward App

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## **Appendix / Additional Resources**

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[District 230 Reopening Plan Documents](#)

Questions / Resources:

- ★ Academics, grading, & technology - Associate Principal Abir Othman ([aothman@d230.org](mailto:aothman@d230.org))
- ★ Counseling services, Dean's issues, Health concerns - Associate Principal Brian Nolan ([bnolan@d230.org](mailto:bnolan@d230.org))
- ★ Facilities and cocurricular activities - Assistant Principal Tim Dalton ([tdalton@d230.org](mailto:tdalton@d230.org))
- ★ General questions - Principal Robert Nolting ([rnolting@d230.org](mailto:rnolting@d230.org))

