

Carl Sandburg High School

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Class of 2021

End of Year Information

April 2021

Dear Graduating Senior and Family:

On behalf of the faculty and Leadership Team of Carl Sandburg High School, I congratulate you on your upcoming graduation. Graduation is an exciting time, symbolizing the successful conclusion of your high school career and the beginning of many new experiences in the future. You can take great pride in this significant milestone in your family's life.

The end of the school year is a busy and exciting time. As we move toward the end of the year, we expect all seniors to fully meet their school responsibilities through the end of the school year, including regular attendance, successful achievement on final examinations, and behavior that is consistent with a positive learning environment.

Behavior inconsistent with these expectations will not be tolerated. Any student(s) involved in planning, initiating, or participating in behavior which causes a gross disruption of our school day, school routine, and/or negatively impacts student or staff safety or building security, will result in a minimum of a 10-day external suspension from school and removal of senior privileges. These privileges include any type of senior event and/or participation in the graduation ceremony. We are committed to maintaining a productive learning environment for ALL students in accordance with building, district, and community expectations as we celebrate the Class of 2021.

Enclosed is important information regarding several senior activities. If you have any questions regarding the contents of this newsletter, contact my assistant, Karin Yahl, at 708-671-3111 or kyahl@d230.org

Go Eagles!

Dr. Jennifer Tyrrell
Principal

IMPORTANT DATES TO REMEMBER

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| May 14 | Class of 2021 Celebration Night, 6:30pm—8:45pm
Mike Navarro Stadium |
| May 17 | Senior Final Exams
Period 1, 8 |
| May 18 | Senior Final Exams
Period 0, 3, 7 |
| May 19 | Senior Check-Out
8:15 am—3:30 pm
Eagle Gym—Assigned Times |
| May 20 | Senior Final Exams
Period 4, 5, 6 |
| May 21 | Last Day for Seniors
(Remote) |
| May 21 | Senior Sunrise Event
5:30am—7:00am
Mike Navarro Stadium |
| | Cap & Gown Night
7:00pm—8:30pm
Mike Navarro Stadium |
| May 22 | Graduation Ceremonies
Carl Sandburg High School
Seliga Field
10:00 am A—G
1:00 pm H—N
4:00 pm O—Z |
| May 23 | Graduation Rain Date
Carl Sandburg High School
Seliga Field
10:00 am A—G
1:00 pm H—N
4:00 pm O—Z |

IMPORTANT INFORMATION ABOUT END OF YEAR EVENTS

Face coverings are required at all of the end-of-the-year events. Students must complete the Skyward Health Screener in order to participate in events.

In order to follow all IDPH/CDC guidelines on graduation day, there will NOT be any changes of assigned ceremony times.

If May 22nd is cancelled due to inclement weather, information will be shared with graduates and their families as soon as possible. There will not be an indoor option.

Class of 2021 Celebration Night

Friday, May 14th

**from 6:30-8:45 pm
(fireworks at 8:30 pm)**

@ Mike Navarro Stadium

With the inability to host a formal prom, our senior planning committee is putting together a fun, formal, night for the Class of 2021 to come out together and enjoy a night under the lights!

Tickets:

\$21.00 per person (includes entrance, many games, music, entertainment, photo booths, desserts, fireworks, and multiple photo areas).

Ticket Information:

- Tickets will be on sale at our website using the “online payment” button and selecting “Clubs and Activities” then “Senior Class”. [Link](#)
- Ticket sales will close on Friday, May 14th, at 4:00 pm.
- Only graduates from Carl Sandburg’s Class of 2021 may attend.
- Tickets will NOT be sold at the door.

Dress Code:

- This is a semi-formal to formal event for our students.
- Students can wear anything from a homecoming style dress/suit to a prom dress and tux if desired.
- No shorts, jeans, or sweats will be allowed in.

SENIOR CHECK-OUT, SCHOOL CLEARANCE, CAP & GOWN PICK-UP

Attendance at Senior Check-Out is **MANDATORY** for any graduate wishing to participate in the graduation ceremony. Students who do not attend Senior Check-Out may not participate in the graduation ceremony unless prior arrangements are made.

Seniors will complete their senior check-out, school clearance process, cap & gown pick-up on Wednesday, May 19th in the Eagle Gym. Seniors will be assigned a specific time between the hours of 8:15 am and 3:30 pm and will receive their scheduled time by email the week before.

- School clearance includes the return of all textbooks and/or equipment (if not already collected) and the payment of any outstanding fees (including course fees, cafeteria fees and media center fines). Seniors should check their food service account balance prior to check-out. You can request a refund or transfer to a sibling's food service account. [Link](#)
- **All fees and/or fines must be paid by Wednesday, May 19th in order for students to participate in the commencement ceremony and receive his/her diploma. Any senior who has outstanding fees/fines at Senior Check-Out will not be able to complete the required process unless all monies due are paid.**
- Caps and gowns will be issued only to those students whose school clearance has been completed.

The following cords will be placed in the student's cap and gown bag and will be distributed at Senior Check-Out.

NHS Members: Stole

Graduates with Honors (Top 10th Percentile): Gold Cord

Perfect Attendance: White Cord

President's Service Award (100+ Hours of Community Service): Teal Cord

GRADUATION TICKETS

At Senior Check-Out on Wednesday, May 19th, four (4) color-coded graduation tickets will be distributed to each graduate. These tickets are necessary for admittance into the graduation ceremony. Each ceremony will have a different colored ticket. **NO ONE WILL BE ADMITTED WITHOUT THE PROPER TICKET. PLEASE NOTE: NO EXTRA TICKETS ARE AVAILABLE!**

FINAL GRADES: Failing grades will be submitted to the administration on Friday, May 21st by 8:00 am. Should any such grade cause a student to be ineligible to graduate, the student and the parent will be notified immediately by his/her Guidance Counselor.

SENIOR FINAL EXAMS: All class periods will meet on these days. Exams are given during the normal class period. See schedule on page 1 of this packet for the detailed schedule of senior final exams. Students are expected to take final exams through the learning platform that they are participating in. On-site students will be required to take exams in person and remote students will be required to take exams remotely. Exceptions will be made for students who cannot attend in person based on being in quarantine for COVID reasons.

SERVICE LEARNING HOURS: Service Learning hours are a District 230 graduation requirement. Failure to complete the 25 hour requirement results in a student not graduating. Students in jeopardy of not graduating because of not fulfilling this requirement have been notified several times. Questions? Contact the Service Learning Office immediately (708) 671-3172.

FRIDAY, MAY 21, 2021
SENIOR SUNRISE—5:30AM—7:00AM
CAP & GOWN NIGHT—7:00PM—8:30PM
MIKE NAVARRO STADIUM

Senior Sunrise:

Bring your blankets and head to Navarro Stadium to watch the final sunrise of your senior year. This will be a wonderful opportunity to connect with your friends, take pictures, and start your final day as seniors.

- We will follow all IDPH/CDC guidelines at this event.
- There will be no food allowed.

Cap & Gown Night:

With multiple graduation ceremonies we wanted to give all seniors the opportunity to come together and take pictures with their classmates. Our stadium will be open for pictures and a time to connect prior to graduation day. Fireworks will start at 8:30 pm. This event is only for graduating members of the Class of 2021.

- We will follow all IDPH/CDC guidelines at this event.
- There will be no food allowed.

GRADUATION PROTOCOL

The graduation ceremony for the Class of 2021 will be special, and we are committed to providing a dignified ceremony that is befitting this very significant occasion. We appreciate your support and cooperation in this matter. It is important that all family members understand our commitment to a quality ceremony and the resultant consequences that will face any graduate or family member who, by his/her actions, disrupts the dignified nature of this ceremony.

REQUIRED DRESS FOR COMMENCEMENT:

- Boys—Dress shirt, tie, dress slacks, and dark dress shoes.
- Girls—appropriate dress and shoes.
- Face Masks—Class of 2021 face masks will be given to each graduate in their ticket envelope.

Please note that there are stairs, gravel and grassy areas—pick shoes accordingly. Pointed high heels are discouraged because they do get caught in the gravel during the procession. JEANS OR SHORTS, TENNIS SHOES, CASUAL SANDALS, AND FLIP FLOPS SHOULD NOT BE WORN.

CAPS AND GOWNS: The cap and gown is a uniform, and to break its uniformity is to destroy its significance. It should never be decorated and it will be confiscated and may not be returned. Gowns are delivered in a package, and they should be pressed with a cool iron prior to wearing them in the ceremony. The dignity of the uniform requires that the cap be worn level on the head. Tassels should be worn over the right front quarter of the cap. The cap (which CANNOT be decorated) should be worn throughout the ceremony. Flowers or corsages are not permitted on the academic gown.

AUDIENCE AND PARTICIPANT BEHAVIOR: Air horns, noisemakers, balloons and other items that would result in the disruption of the ceremony are not permitted and, if found, will be confiscated by school or police personnel. Please refrain from loud or extended cheering as names are read. Such distraction keeps other families from hearing their son's/daughter's name when it is announced.

To maintain the dignity and flow of the ceremony, no one is allowed on the stage or in the aisles except the participants. The presentation of flowers or balloons and family/friend picture-taking may take place after the ceremony has concluded. The stadium and campus will need to be cleared approximately 30 minutes following each ceremony. Everyone's cooperation in these matters will be appreciated by all. If balloons are brought in, they will be held at the entrance gate.

LIVE VIDEO-STREAM AVAILABILITY

Our ceremony will be available for viewing on the internet. This provides a unique opportunity for relatives and friends to view the ceremony from anywhere! This is a great option for out of town relatives and friends or local family members who may not want to travel to the ceremony. From a computer with internet access, log onto our District website at: www.d230.org, or our building website at: www.d230.org/sandburg and a link will connect you to the livestream option.

INCLEMENT WEATHER CALL

An all-call (phone call) will be made by the Principal as early as possible in the event that inclement weather delays the start of the ceremonies, changes the schedule for the day or requires us to utilize the rain date. **There will not be an indoor ceremony option.**

The web site will contain important messages about the status of the ceremony given any challenging or pending weather conditions. Please plan and dress appropriately for an outdoor ceremony.

PARKING FOR THE CEREMONY

- Graduating Seniors will be able to drive with their parents as long as they arrive to their assigned location on time.
- Each Graduating Senior will receive two color coded parking passes in their ticket envelope. Passes will be for a specified lot on campus.
- Parking lots at Carl Sandburg will open at 8:45 am for the 10:00 am ceremony; 11:45 am for the 1:00 pm ceremony, and 2:45 pm for the 4:00 pm ceremony.

**THE GRADUATION CEREMONY
SATURDAY, MAY 22, 2021
CARL SANDBURG HIGH SCHOOL
SELIGA FIELD
10:00 AM, 1:00 PM & 4:00 PM**

Ceremonies will be assigned alphabetically and graduates will be emailed confirmation of ceremony assignment by Friday, April 30th. The following is the alpha breakdown that will be used in assigning students' ceremonies:

10:00 am Ceremony	A—G
1:00 pm Ceremony	H—N
4:00 pm Ceremony	O—Z

In order to follow all IDPH/CDC guidelines at this event, there will NOT be any changes of assigned ceremony times.

Seniors should immediately report to the East Gym. Row and seat assignments are included in the ticket envelope distributed at Senior Check-Out. Once all seniors arrive to the East Gym, their row proctor will give instructions on how graduates will line up and process to the ceremony. All seniors must report to the East Gym **no later than 45 minutes before the ceremony** for instructions.

Parents and friends are asked to enter Seliga Field via the south (Home) entrance or west (Visitors) entrance.