



# CARL SANDBURG HIGH SCHOOL

13300 S. LaGrange Road | Orland Park, IL 60462 | Phone: 708.671.3100 | Fax: 708.737.7720 | <http://sandburg.d230.org>

Jennifer Tyrrell  
PRINCIPAL

Dear Parent or Guardian,

You and/or your child's healthcare provider have indicated that your child has a medical diagnosis of **asthma**. Effective 1/1/2017, the State of Illinois requires all school districts to request that you submit a current Asthma Action Plan completed by the treating healthcare provider to keep in your child's health file in the School Health Services Office. This new law also requires that the Asthma Action Plan be updated each school year.

For your convenience, a blank Asthma Action Plan can be found on the nurse's webpage of Sandburg website or at the following link: <https://intermountainhealthcare.org/ext/Dcmnt?ncid=51061640> Please bring this form to your healthcare provider to complete. We can also accept an Asthma Action Plan Form that is provided by your physician.

You can return the completed Asthma Action Plan in one of the following manners:

- Send to school with your student and have them bring it to the Nurse's Office
- Mail the completed plan to the school and mark it to the attention of the School Nurse
- Fax the completed form to (708) 737-7721
- Email the form to [ncassidy@d230.org](mailto:ncassidy@d230.org)

Thank you for your prompt attention to this important request.

Sincerely,

Nancy Cassidy  
PEL- Certified School Nurse  
Carl Sandburg High School  
708-671-3118 (phone)  
708-737-7721

