



CARL SANDBURG HIGH SCHOOL

13300 S. LaGrange Road, Orland Park, IL 60462 Phone: 708.671.3100 Fax: 708.361.9714 <http://sandburg.d230.org>

Jennifer Tyrrell
PRINCIPAL

October 1, 2019

Dear Student and Parent/Guardian:

Consolidated High School District 230 is committed to providing optimal learning experiences for students. This letter outlines important dates and events for all incoming freshmen.

Class of 2024 Open House

Please join us on **Wednesday, October 23, 2019 at 7:00pm** for the Class of 2024 Open House. At the event, you will receive information regarding the transition process and placement testing. The evening will also feature a Co-Curricular Fair and opportunities for building tours. See the enclosed flyer for more details.

Placement Test PSAT 8/9

The PSAT 8/9 Placement Test will take place on **Saturday, October 26, 2019**. The PSAT 8/9 establishes a baseline measurement of a student's college and career readiness as they enter high school. It also gives students a chance to preview the PSAT 10, PSAT/NMSQT and SAT, the suite of assessments that your son/daughter will participate in as a Sandburg student. More information about the PSAT 8/9 can be found at <https://collegereadiness.collegeboard.org/psat-8-9>.

Everything you need to know about the test day and important things to do prior to test day can be found on the **reverse side of this letter**. The test will be administered by Carl Sandburg High School personnel. Course placement guidelines will be mailed to parents before our annual Pre-Registration Night in January.

MORE IMPORTANT DATES – Mark your Calendars!

**PARENTS RETURN REGISTRATION FORM
REGISTRATION INFORMATION MAILED
CLASS OF 2024 PRE-REGISTRATION NIGHT
CLASS OF 2024 REGISTRATION & RESIDENCY**

**Mail by December 1 in return envelope
Early January 2020
Monday, January 27, 2020
Saturday, February 1, 2020**

Further details about the Class of 2024 Pre-Registration Night and Registration & Residency events will be mailed to you as we get closer to these dates. If you have any questions related to the testing and/or the upcoming registration process, please contact my secretary, Kristi McFarland at (708)671-3121. If she is unavailable, I can be reached at (708)671-3120.

Sincerely,

Meredith L. Sheriff
Guidance Director

More Information On The Reverse Side →

PSAT 8/9 PLACEMENT TEST FOR 8TH GRADE STUDENTS

Class of 2024



Mark Your Calendar for Saturday, October 26, 2019

- Doors will open at 7:30am for student arrival.
 - Testing for all students will begin **PROMPTLY** at 8:00am.
 - Sandburg Student Ambassadors will be assisting students to find their classroom.
 - Parent registration with the student is not required. Please drop student off per door locations listed below.
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Complete the Enclosed Registration Form

The enclosed Registration Form is for our computer data entry, so please be sure the information is legible and correct. Use the student's full legal name. Please include two emergency contacts in addition to the parents' contact information. Take time to complete it today! Having this information early helps us make sure your contact information is accurate so that you receive appropriate future mailings such as registration information, and other important communications.



Return the Enclosed Registration Form

Please use the enclosed self-addressed envelope or have your student bring their completed form to Placement testing in order to quickly get your student's information sheet to the Guidance Department at Carl Sandburg High School. If using the enclosed self-addressed envelope, please mail by December 1, 2019.



What Students Bring On Test Day

- Two #2 Pencils (**non-mechanical**)
 - Calculator
 - Snack (to be eaten during breaks) ****optional**
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Drop-Off/Pick-Up of Students on Test Day

- Enter Sandburg's campus from 131st Street into our West Parking Lot, **OR** off of LaGrange Road into our North Parking Lot.
- Students dropped off in the West Parking Lot should enter at Door W-3 by the Eagle Gym.
- Students dropped off in the North Parking Lot should enter at Door E-2.
- **Please arrive promptly**; this is necessary to allow time for everyone to be checked in and seated before testing begins.
- Late arrivals jeopardize your child's admission for testing; once the final test room has started, they may not be admitted.
- Pick up students at approximately 12:15pm. This is the approximate time testing will end.
- Pick-up for students with testing accommodations is approximately 1:30-2:30pm.
- Student pick-up is at the same location as student drop-off in our West Parking Lot off of 131st Street, or in the North Parking Lot off of LaGrange Road. Please communicate with your student which location you will pick them up from.